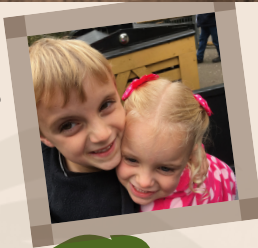


Birthday Package

At the San Francisco Zoo, our exotic residents host one of the most fun and memorable birthday experiences in the Bay Area! Our Birthday Package makes planning your party easier than ever. We'll do the work - you take the credit!



What is included:

minimum of 20 guests - maximum of 48
- a 'guest' is defined as anyone over 1 yr old -

\$50 per person

Birthday Package include 22% service charge and 8.5% sales tax.

Room Rental

Located inside Lemur Cafe, the Lemur Room overlooks the chimps! Choose one of two available rental times:
10:30am - 12pm or 1:30pm - 3pm

Scavenger Hunt

Your guests can explore the zoo with this self-guided scavenger hunt.



Birthday Lunch & Refreshments

Your choice of pizza, hot dogs or chicken tenders, served with Kettle chips, lemonade, and iced water.
See next page for food and drink upgrades!

Ride Tickets

A ticket for every guest to ride on the Little Puffer Train or the Carousel.

Birthday Present

A special zoo-themed gift for your son or daughter on their special day.

Goodie Bags

Fun gifts, crayons and other treasures for each of the kids to enjoy!

Face Painter

Great entertainment for the first hour of your party.
Fun for all ages!

Birthday Cake

A two layer cake that can be themed and personalized.

Birthday Coordinator

We'll manage the entertainment and catering so you can enjoy hosting your guests!

Larger groups also welcome!
Inquire for details



Photo credit: Ali Fell In Love

Due to the nature of our industry, prices are subject to change before the contract stage.

Birthday Package include 22% service charge and 8.5% sales tax.





Birthday Package

Upgrades

Use this page to decide if you would like to add any further enhancements!
All upgrades exclude 22% service charge and 8.5% sales tax.

Entertainment

	Rate	Per
Party Time Extension (subject to availability)	\$100	30 min
Face Painter Time Extension	\$80	30 min
Parking Passes (reduced rate)	\$8	pass
Additional Ride Tickets (reduced rate)	\$2	ticket
Photographer	\$350	1.5 hour
Wristbands Distributor	\$30	hour
8" stuffed animal	\$8.50	Plush
Animal Experiences	See Next Page	

Snacks & Platters

	Serving 25-30 guests
Domestic Cheese Display with Crackers (V)	\$49
Seasonal Fresh Fruit (V, GF, VG)	\$49
Veggie Platter with Red Bell Pepper Aioli & Ranch Dip (V, GF, VG)	\$45
Tortilla Chips with Salsa and Guacamole (V, GF)	\$35
Macaroni and Cheese (V)	\$59
Mediterranean Platter (Hummus, Olive Tapenade, Pita Bread) (V, VG)	\$45

Sweets & Treats

	By the Dozen
Fresh Baked Cookies *	\$34
Cotton Candy (85oz. containers) (GF)	\$39
Chocolate Fudge Brownies	\$34
Tangy Lemon Bars	\$34

*Ask about our Gluten Free option

Entrees & Finger Foods

	Serving 25-30 guests
Fresh Salad (Caesar or Mixed Greens) (V, GF)	\$55
Pasta Dish (Herbed Butter, Pesto or Marinara Sauce) (V, VG)	\$69
Warm Sliders Platter (Angus Beef Burger, BBQ Beef or Pulled Pork)	\$72
Mini cold Sandwiches (Roast Beef, Turkey, Chicken Salad, Veggie)	\$72
Mini Beef Meatballs with Cucumber-Yogurt Dip (GF)	\$59
Mini Veggie Spring Rolls with Sweet Chili (V, GF)	\$69
Chicken Wings (BBQ, Asian Spiced, Naked) (GF)	\$59

Drinks

Bottled Beers on Ice (Bud Light, Gordon Biersch, Anchor Steam)	\$6 per beer (on consumption)
Bottle of House Wine (William Hill Chardonnay or Cabernet)	\$35 per bottle (on consumption)
Coffee or Decaf Coffee or Selection of Teas (x1 gallon serves 14-16 guests)	\$35 per gallon
Fresh Fruit Juice (x1 pitcher serves 6-8 guests)	\$15 per pitcher
Soda - Coke Products (x1 pitcher serves 6-8 guests)	\$10 per pitcher
Sweetened or Unsweetened Iced Tea	\$10 per pitcher



V = Vegetarian GF = Gluten Free VG = Vegan



Due to the nature of our industry, prices are subject to change before the contract stage.



Birthday Package

Animal Experiences

Animal Encounter

Unavailable June through Labor Day.

Reserve a special experience with the Koret Animal Resource Center (ARC) Animals! These animal ambassadors visit the party for an up close and personal interaction. Our ARC animals each have an amazing personal story, most of which involve a second chance. Some were born in captivity and could never be wild. Many are former pets whose owners could no longer care for them. Others are injured wild animals unable to look after themselves. And all have an important message of conservation to tell.



Animals:	Rate:	Duration:
1 animal	\$200	20 mins
2 animals	\$300	30 mins
3 animals	\$400	40 mins

Location: Lemur Room

Clients may not hold or feed the animals. Children under the age of 5 cannot touch reptiles.

Private Petting Zoo Experience

Interactive enrichment activities and feeding of Barnyard animals while being educated by animal keepers. Animals such as goats, alpacas, pigs, chickens and donkeys.



Rate:	\$300
Duration:	20 mins
Location:	Children's Zoo

Mini Wild Walk Tour

These 20-minute walking tours are fantastic for audiences of all ages. Choose from two engaging themes to add an educational component to your birthday party experience. Your knowledgeable tour guide will entertain you with fun facts and share easy ways that you can help animals in the wild.

Leaping Lemurs: Explore the enchanting world of Madagascar! You'll learn all about our 8 species of lemur and the interesting ways that they differ from other primates.

Feathers, Scales and Fur: Discover the incredible diversity of animals! On this tour you'll learn what makes birds, reptiles and mammals unique and how different species are well adapted to their habitats.



Photo credit: Marianne Hale

Rate:	\$150
Duration:	20 mins



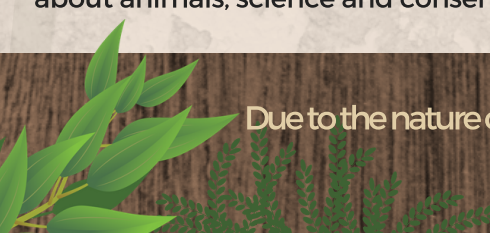
Biofact & Story Presentations

These 20-minute presentations are great for curious minds of all ages. Get up close and personal with bones, feathers, eggs and more from our extensive education biofact collection.

Your knowledgeable presenter will use each item to teach you about animals, science and conservation!



Rate:	\$100
Duration:	20 mins
Location:	Lemur Room



Due to the nature of our industry, prices are subject to change before the contract stage.





Birthday Frequently Asked Questions

What does the base package include?

It is everything that you see listed on page 1 of this brochure. The package includes private room rental, tables, chairs, event guest zoo admission, lunch, eco-friendly eating utensils, cold beverages, a birthday cake, face painter, a birthday present for your child, a ride ticket each, scavenger hunt, goodie bags, and a staff member to manage your event. Service charge and tax are included in the base package.

What is not included in the base package?

Add-ons to your base package would be: Animal Experiences, a time extension, an animal costume character, parking (see question 6), and additional food and drink menu items.

Can I eliminate some of the items in the base package?

You may remove items such as Face Painter or the cake, however the pricing will remain the same as it is a set package.

Do the rates apply to both children and adults?

Yes, any 'per person' price is in relation to any person over the age of 1 year old. Guests under 1 year are no charge.

How much notice is needed to plan my party?

Due to rental and food ordering and staffing your party, we are not able to accommodate birthday parties booked with less than 2 weeks notice.

How does parking work?

Parking passes are needed to leave the Zoo parking lot. Your guests can purchase these on the day of your party at the Membership office as you walk into the Zoo. Parking passes can also be pre-purchased (\$8 each), however on event day the Zoo parking lot is first come, first served. Please bear this in mind for your guests, when choosing your party's start time on public holidays or summer weekends. Alternatively, there are about 400 free city parking spaces on Sloat Blvd, just outside the Zoo.

Do Zoo members receive any benefits?

As your guests will be event guests rather than regular Zoo visitors, they will be given wrist bands and so admission tickets are not needed. Even though admission is included in the package, there are no package discounts for zoo members.

How do party guests get into the Zoo?

After your signed documents and deposit have been received, we will get you the appropriate number of wrist bands (you can either pick them up from the zoo or we can mail them to you), for you to distribute to your guests, before your party. Alternatively (recommended), we can leave an envelope containing all your guests' wrist bands with the Gift Shop's cashier in Entry Village for you to pick up on the day of your party. **It is still your responsibility to make sure the wrist bands are distributed.** If you choose this option, we recommend you designate a friend or relative to be in charge of this, so you, the birthday party parent, can be in the birthday room ready to greet your guests!

Can I bring in my own food or caterer?

Along with coordinating all your birthday setup and entertainment, we are also the Zoo's exclusive on-site caterer! This allows us to provide you with seamless execution of all aspects of your party! We do not allow outside caterers. The exception is if you wish to bring in your own birthday cake, however the package cannot be discounted if you opt for this.

Can I take any leftover food home with me?

Taking caterer-provided food off the premises is not allowed for food safety reasons, as we cannot guarantee what happens to it off premises. Our in-house chefs are on-site to make sure only the necessary amount of food is prepared, to minimize waste and leftovers. Since the package birthday cake is prepared off-site and not by our caterer, we can allow you to take leftover cake home with you if you wish.

What is a typical party schedule?

The party starts off by guests arriving, enjoying food and refreshments, being entertained by the goodie bags and face painting, singing happy birthday, and finally the animal encounter if one is booked. It is your responsibility to arrive on time and finish on time. Extra time can be added for an extra fee, but this is subject to availability, as we may already have another party booked in the room after your event.

How do I reserve my date, time and location? What is the cancellation policy?

The policy is first come first served with birthday party bookings, so to lock in your party we will need a signed and returned 'Terms & Payment' document, together with a Non-Refundable deposit. Please be 100% sure when you book as no refunds will be given.





Birthday Payment & Terms

In order to officially confirm your birthday party at San Francisco Zoo, we require this document to be read and signed, together with a deposit payment.

Booking and Payments

- Credit Card Authorization: Regardless of your preferred payment method, a credit card must be kept on file.
- Deposit Payment: In order to officially secure your birthday party's time slot and date, a non-refundable deposit (paid by credit card or check) that equates to the minimum package payment of \$1,000 is due. This is for the minimum of 20 guests. Until we receive your deposit along with these signed terms, your party is not confirmed and we must be fair in allowing other birthday parties to potentially book your preferred date and time slot.
- Final Payment: 100% of your total balance, including any upgrades or enhancements that have been scheduled throughout the planning process, is due at least 5 business days prior to your birthday party date. If for any reason we do not receive your final payment, your party may be cancelled. Any day-of additions will be charged to the credit card on file the next business day following your party.

Minimum and Final Guest Numbers

- Minimum Guaranteed Guest Count: When you confirm your party by paying a non-refundable deposit, you will be asked for the minimum amount of guests that you are expecting to attend your party. Birthday parties require a minimum of 20 guests, a 'guest' being considered anyone over the age of 1 year old. By paying your deposit, you agree to commit to at least this amount of guests. From that point, guest numbers and additional items can be increased/added up until 5 business days before your party, but not decreased/removed.
- Final Guest Count: Please email your final guest count to your party coordinator at least 8 business days prior to the date of your party. If you don't, your party may not have the correct amount of food, drink, or seating for your guests to enjoy.
- You will be charged for this final guest count or the actual amount of guests who attend your party, whichever number is greater.

Room Rental Times

- It is up to you to arrive to your party on time, and leave the room on time. If you stay over your scheduled time, you may be charged for the time extension, even though it may not have been pre-scheduled.
- Time extensions may not always be available to add on the day-of, depending on what is scheduled in the room throughout the day. However you may discuss the possibility with the lead and if time can be added on, you will be charged accordingly.

Day-Of Changes and Additions

- Enhancements and upgrades are subject to availability, and therefore any additions or changes made on the day-of may not always be accommodated although we will always do whatever we can. Your birthday party lead will ask that you sign a consumption form for any changes or additions coordinated on the day-of.
- Any necessary associated charges will be run on the payment card on file on the next business day.

Catering Regulations

- Along with coordinating all your birthday setup and entertainment, we are also the Zoo's exclusive on-site caterer, and we do not allow outside caterers. Removing caterer-provided food off the premises is not permitted. Bringing your own food and beverage to consume on zoo premises during events is also not allowed, with the exception of if you choose to provide your own birthday cake.

Decorations

- Should you wish to provide your own decorations and are happy to set them up yourself, you may do this by arriving 15 minutes early to your scheduled party time. Should you wish our team to set up your provided decorations for you, then a \$50 fee will be charged to the payment card on file, and we ask that you please deliver them to us at least 2 business days prior to your event.
- Due to animal welfare, we cannot allow balloons, confetti, glitter, balls of any kind, bicycles or scooters, roller blades or skates, skateboards, coolers, non-service animals, plastic lids or straws on zoo premises.

Zoo Members

- Zoo members benefit from complimentary zoo admission under normal circumstances, however even though the birthday package includes zoo admission, the package itself cannot be discounted to accommodate this nor can admission tickets be refunded after the party.

Zoo Entry Procedure

By signing this document, you are agreeing the responsibility to distribute Zoo Admission (wristbands) to your party guests. One envelope will be left at the Gift Shop (or you can arrange for a prior day pick-up or mailed to you) for pick-up the day of your event. The Gift Shop is not a will call window and cannot be used to distribute wristbands to your group. We suggest designating a friend or relative to be in charge of distributing to party guests or having a specific meeting time and location for your guests.

Cancellation Policy

- Cancellation by San Francisco Zoo: In the unlikely event that the zoo must cancel your birthday party for any reason, we will be happy to reschedule your party or give you a full refund, whichever you prefer.
- Cancellation by Client (you): Should you wish to cancel your birthday party, then unfortunately no refund can be given for the initial deposit. Any payments in addition to the deposit can be refunded, as long as the party is no less than 28 days from happening. This protects the zoo against loss of business. As an alternative, we are happy to work with you in planning another mutually convenient time slot and date, as long as the new party takes place within 12 months of the original date. This kind of rescheduling can be done only once.

By signing, I agree to the terms and conditions set forth herein by San Francisco Zoo Event Sales.

Client Signature: _____ Date: _____

Please return this signed form either by mail, or scan/email to one of the addresses below.

San Francisco Zoological Society, 1 Zoo Road, San Francisco, CA 94132
T (415)753-7055 | planyourevent@sfzoo.org | www.sfzoo.org/birthdays





Birthday Party

Credit Card Authorization Form

Event Name: _____

Date of Event: _____

Name on Card: _____

Card Number: _____

Expiration Date: ___/___

Security Code (3 or 4 digit # on back of card): _____

Billing Street Address: _____

City, State, Zip: _____

Cardholder Signature: _____ Date: _____

